

Committee:	Date:	Item No.
Social Investment Board	13 th December 2013	
Subject: Members' Handbook	Public	
Report of: Chief Grants Officer	For Information	
<u>Summary</u>		
<p>This paper introduces a Social Investment Board Members' Handbook. This reference resource pulls together your terms of reference, membership, investment criteria and supporting information. It suggests the Handbook be given to new Members of your Board and made available on the City of London's Members' intranet.</p>		
Recommendations:		
<p>That you note the contents of this report</p> <p>That you authorise the publication of the Social Investment Board Members' Handbook on the City of London's Members' intranet</p>		

1. This paper introduces a new Social Investment Board Members' Handbook, pulling together in one source information relating to the composition of your Board, your current investment criteria, your fiduciary responsibilities as trustee of Bridge House Estates, and a social investment glossary.
2. Since the Court approved your aims and objectives in October 2012, you have updated and clarified your investment criteria at your Board meetings. Officers have established an investment appraisal process, and you have sought clarification on your duties as charity trustees. This has resulted in a rather ad-hoc assembly of policies. The proposed Members' Handbook rectifies this by presenting key information in a single document.

Recommendations:

That you note the contents of this report

That you authorise the publication of the Social Investment Board Members' Handbook on the City of London's Members' intranet

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Report written: 2nd December 2013